



# Woodland Trainers Association

<b>DATE:</b>	<b>SITE LOCATION:</b>
<b>JOB TO BE DONE:</b>	
<b>LIST TASKS:</b>	

Check off all hazards that pertain to your tasks:

	Hazards	Risk Rating	Corrective Action
<input type="checkbox"/>	1 Other Workers (Above/Below)		
<input type="checkbox"/>	2 Extreme Weather (heat/cold/wind)		
<input type="checkbox"/>	3 Hand Tools		
<input type="checkbox"/>	4 Power Tools		
<input type="checkbox"/>	5 Poor Working Conditions		
<input type="checkbox"/>	6 Overhead Hazards		
<input type="checkbox"/>	7 Pinch Points		
<input type="checkbox"/>	8 Dust/Mist/Fumes		
<input type="checkbox"/>	9 Poor Lighting		
<input type="checkbox"/>	10 Use of Hazardous Materials		
<input type="checkbox"/>	11 Poor Housekeeping		
<input type="checkbox"/>	12 Working Near/Around Power-Lines		
<input type="checkbox"/>	13 Manual/Heavy Lifting		
<input type="checkbox"/>	14 Driving		
<input type="checkbox"/>	15 Winter Driving		
<input type="checkbox"/>	16 Noise levels		
<input type="checkbox"/>	17 Awkward Body Positioning		
<input type="checkbox"/>	18 Other:		
<input type="checkbox"/>	19 Other		

### Risk Rating Guide: example: Driving - 2B

Severity	Description	Probability	Description
1. Imminent Danger	Causing deaths, widespread occupational illness, loss of facilities	A. Probable	Likely to occur immediately or soon
2. Serious	Severe injury/illness, property and or equipment damage	B. Reasonably Probable	Likely to occur eventually
3. Minor	Non serious injury, illness or damage	C. Remote	Could occur at some point
4. Not Applicable	NA	D. Extremely Remote	Unlikely to occur



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All crew members must print & sign below (must be legible and in ink)

Name	Signature	Name	Signature
PPE Inspected? Y N NA		Tools Inspected? Y N NA	
Foreman: Print & Sign			
Management: Print & Sign			

**Emergency Response Plan:** \_\_\_\_\_ **Site Address:** \_\_\_\_\_

Ambulance:		Police:	
Fire Dept:		OH&S:	

**Emergency Response Team**

Coordinator:	First Aiders:	Nearest Hospital:
		Address:
		Nearest Clinic:
		Address:

**Emergency Response Plan**

All personnel will be trained in emergency procedures, roles and responsibilities during the orientation process.

If an emergency occurs, the following procedure will be followed by all personnel:

1. Sound alarm or blow whistle to notify all other workers
2. Clear the danger area immediately
3. Meet at the designated muster point (pickup truck) area if emergency occurs
4. Call 911
5. Do a head count
6. Secure a controlled perimeter around danger area, if possible



